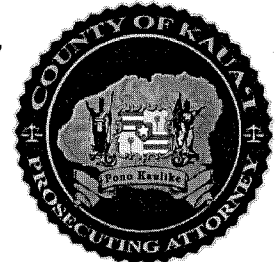


## OFFICE OF THE PROSECUTING ATTORNEY

COUNTY OF KAUAI, STATE OF HAWAII  
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**Jake Delaplane**  
First Deputy Prosecuting Attorney

**Shaylene Iseri-Carvalho**  
Prosecuting Attorney

**Lauren McDowell**  
Second Deputy Prosecuting Attorney

August 05, 2011

TO: Ron Rawls, Staff Internal Auditor  
FROM: Shaylene Iseri-Carvalho, Prosecuting Attorney  
RE: Authorization to Use County Vehicles on a Take Home Basis

OPA currently has three (3) vehicles:

2005 Toyota Prius, Asset Vehicle #0188  
2005 Nissan Exterra, Asset Vehicle #0016  
2003 Chevy Cavalier, Asset Vehicle #0202

The only employees authorized to use these vehicles on a take home basis are:

The Prosecuting Attorney, Shaylene Iseri-Carvalho  
The First Deputy, Jake Delaplane  
(They are both on 24 hour call for police matters)  
The Investigator, John Burgess (only with the Prosecuting Attorney's prior approval)  
(If he is doing an investigation requiring early morning or late night hours and it is unfeasible to return to the office for his personal vehicle)

If further information is required or you have questions, please feel free to contact me.

Shaylene Iseri-Carvalho  
Prosecuting Attorney  
808-241-1728

Cc: Ernie Passion, County Auditor

**Deputy Prosecuting Attorneys:**

Lisa R. Arin  
Jared Auna  
Samuel Jajich

Geoffrey S. Lee  
Melinda K. Mendes

Tracy Murakami  
John H. Murphy  
Rebecca A. Vogt